

MINUTES
WOODSTOCK CITY COUNCIL
February 16, 2016
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Pro Tem Michael Turner on Tuesday, February 16, 2016 in Council Chambers at City Hall. Mayor Pro Tem Turner explained the consent calendar process and invited public participation.

A roll call was taken.

COUNCIL MEMBERS PRESENT: RB Thompson, Maureen Larson, Mark Saladin, Joseph Starzynski, and Michael Turner

COUNCIL MEMBERS ABSENT: Daniel Hart and Mayor Brian Sager

STAFF PRESENT: City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Economic Development Director Garrett Anderson, Public Works Director Jeff Van Landuyt, Library Director Nick Weber, and City Planner Nancy Baker

OTHERS PRESENT: City Clerk Cindy Smiley

FLOOR DISCUSSION

Public Comments

There were no comments forthcoming from the public.

Council Comments

M. Saladin commented on an action taken by the City Council at the February 2, 2016 meeting regarding an incentive program for a local business. He stated he has read comments on Facebook regarding this action and wished to reaffirm his support of Council's action and express that the plan entered into with the Ford dealership was well thought out. He stated that some of the items in the agreement were misunderstood judging from the comments and noted that sometimes Council may forget that things on the Consent Calendar may be misunderstood by the public and perhaps this item should have been removed for discussion.

M. Saladin stated passage of this item was a good move. He stated he knows there are other cities vying for the dealership and other cities that have more aggressive incentive plans. He further stated he does not want to lose this dealership.

M. Saladin then noted that the City is not just giving the dealership a large check and some of the points in the agreement do not come into play until later into the agreement, accruing over time with sales tax. He further noted some of the incentives only become effective when the City receives a certain amount of sales tax.

Mayor Pro Tem Turner stated Summer in the Park is set for Wednesday, July 13 through Sunday, July 17, noting the City is looking for volunteers. He expressed the City's appreciation to the Jaycees who have agreed to volunteer and stated the City would welcome the participation of other community groups.

Mayor Pro Tem Turner stated in reviewing Groundhog Days, which is a significant event, A5 has compiled a summary of the work that was done prior to the event regarding marketing efforts and notification of media outlets. He referenced a summary of these activities and of the various media outlets which attended the event. Mayor Pro Tem Turner noted A5, in partnership with the Groundhog

Day Committee, drove significant traffic to Woodstock for this event. He stated Kathryn Lopprino, owner of the Public House, commented that this crowd was unlike any before on Groundhog Days. RB Thompson noted that Arlene Lynes of Read Between the Lynes reported very high sales the morning of Groundhog Day. Comments were also made concerning the interest this event generates in Europe and the number of visitors from foreign countries who attended the event.

CONSENT AGENDA

Motion by M. Larson, second by M. Saladin, to approve Consent Agenda items A through D-3.

Mayor Pro Tem Turner opened the floor for questions and comments from the Council concerning items on the Consent Agenda.

Item D-2 – Change Order – Jail House Windows

Noting his disappointment with the delay on this project, M. Saladin asked if there is anything that can be done relative to the contract with the provider.

R. Stelford stated this is the only provider that makes these windows and that can provide them at this cost. He stated Staff has looked into other options and could find none so it was decided to accept the delay.

N. Baker stated the manufacturer is working mostly on larger orders, with the City's order being much smaller. She noted the company did not want to provide the windows at all and was convinced by the City's contractor to do so. As a result, she noted, the City has no leverage to force them to provide the windows in a timelier manner. As a result, this project should be finished shortly before Memorial Day.

Mayor Pro Tem Turner stated he is aware that the City is working to obtain historically-correct windows, which results in a certain cost and time frame, and that this manufacturer is the only one that makes this look of windows.

M. Larson asked that Staff investigate that art be painted on plywood placed on the windows of the Old Courthouse should they require boarding up as part of a construction project. N. Baker stated the Arts Council has already expressed interest in doing this should such action be necessary.

In response to a question from M. Saladin, N. Baker stated the windows installed in the Sheriff's House look good. She further noted the hardware has not yet been installed and that when installed, the windows will be more weather tight.

Mayor Pro Tem Turner encouraged Staff to remain in close contact with the contractor and manufacturer to complete this project as soon as possible.

In response to a question from Mayor Pro Tem Turner, there were no questions or comments from the public concerning any of the items on the Consent Agenda.

A roll call vote was taken on the following items on the Consent Agenda as identified:

A. MINUTES OF PREVIOUS MEETINGS

February 2, 2016 Regular Meeting

B. WARRANTS: 3700 3701

C. MINUTES AND REPORTS:

Building and Zoning Department Monthly Report – January 2016

Human Resources Monthly Report – January 2016

Parks & Recreation Report – January 2016

Public Works Department Monthly Report – January 2016

Old Courthouse/Sheriff's House Advisory Commission Minutes – January 18, 2016

Opera House Advisory Commission Minutes – January 19, 2016

Building Board of Construction Minutes – January 21, 2016

Plan Commission Minutes – January 28, 2016

D. MANAGER'S REPORT NO. 62

1. Library Boiler Report – Transmittal of an update concerning the replacement of the Library Boiler.

2. Change Order – Jail House Windows – Adoption of resolution 16-R-05, identified as Document No. 1, authorizing Change Order 001 resulting in an increase to the contract of \$10,527.70 and a completion date of May 25, 2016.

3. Distressed Property – Approval of the following:

a) Authorize the City Attorney to proceed with legal action to acquire 669 Washington Street.

b) Authorize the City Staff to do and execute steps necessary to acquire 669 Washington Street.

A roll call was taken. Ayes: M. Larson, M. Saladin, J. Starzynski, RB Thompson and Mayor Pro Tem Turner. Nays: none. Abstentions: none. Absentees: D. Hart and Mayor Sager. Motion carried.

FUTURE AGENDA ITEMS

There were no items added or removed from the Tentative Future Agendas.

ADJOURN

Motion by RB Thompson, second by M. Saladin, to adjourn this meeting of the Woodstock City Council to the next regularly-scheduled meeting on Tuesday, March 1, 2016, at 7:00 PM in the Council Chambers at City Hall. Ayes: M. Larson, M. Saladin, J. Starzynski, RB Thompson, and Mayor Pro Tem Turner. Nays: none. Abstentions: none. Absentees: D. Hart and Mayor Sager. Meeting adjourned at 7:24 PM.

Respectfully submitted,

Cindy Smiley
City Clerk